



Portage County Young Democrats

**Executive Committee Meeting
December 16, 2020 - 6:30 PM EST**

I. Call To Order: 6:30 PM

II. Roll Call

President: Present
Vice President: *Absent*
Secretary: *Vacant*
Treasurer: Present
Sergeant At Arms: Present

III. Approval of Agenda

Motion: Approve the agenda.
Moved: Cola
Second: Narzisi
Motion: Carries

IV. Approval of Minutes

Motion: Approve all outstanding minutes as posted in the Google Drive.
Moved: Cola
Second: Narzisi
Motion: Carries

V. Officer Reports

- A. President:** Several members of the Portage County Young Democrats participated in the Young Democrats of America Winter meeting on December 12th and 13th, 2020. During the region meeting opportunities were discussed for the Great Lakes region to support the Georgia Senate RunOff Elections; "I would encourage you all to participate."

As we move forward in the meeting tonight I would like to discuss the necessity of hosting a constitutional convention in January to address several inconsistencies across our organization's governing documents.

Tomorrow evening I will discuss in the Portage County Democratic Party's Central Meeting. Later this week I will participate in the Ohio Young Democrats winter conference.

B. Vice President

No Report sent; Officer not present at meeting.

C. Treasurer: (See Next Page)

- Available cash funds in the bank account are \$1,190.10.
- Pending deposits of \$40; and pending merchant fee of \$0.60. // Ending COH is \$1,229.50.
- 3 of 4 current officers have made 2021 membership dues payments.
- Dues for officers must be made by Dec 31, 2020 to maintain "good standing"

As of today (December 16):

- Bank Register is updated & correct
- (Membership roles are being actively updated; and certified as submitted/completed. (*For 2021; Will be updating format to allow / include honorary members*))
- Drive has been updated to include : All Huntington Bank Statements, PDF (to date) and All Treasurer's Reports, PDF (to date) - for closed months
- Petty cash was "bank transfer" from ACN as of 12.15.2020 // NO petty cash or outstanding funds to be deposited for the year.

PAC REPORTS

PreGen 2020 report was not filed at the correct time, due to a misunderstanding of thresholds. Upon notice of such, rectified situation by filing PreGen & PostGen reports on December 11.

Christopher went into BOE to advise; included a signed note explaining the situation. Advised that will be referred to the BOE Board for a hearing. Will need to appear in person or send a notified/certified letter. (Awaiting request to respond; will be sending certified response).

At the same time we provided an updated Des. of Treasurer - to update mailing addresses on file for both org and President.

- ## **D. Sergeant-At-Arms:**
- In the process of verifying membership including age, paid status, and all requirements outlined in the constitution. Effective December 16, 2020 the following members have been certified as Voting for 2021: Christopher Clevenger-Morris, Matthew Cola, Ashton Narzisi.

I'm drafting for the proposed Constitutional Convention language to state that unless they are running, SAA serves as elections officer (Article VI, Section IV). I will be completing another full review of the constitution and bylaws and standing rules prior to that meeting.

VI. Special Orders

Emergency Orders

PRESIDENT: Pursuant to the Portage County Young Democrats Standing Rules, I do hereby submit to you the following proposed suspension of the governing documents due to emergency declaration:

In reference to the Portage County Constitution and Bylaws, I do hereby propose that the Emergency Orders clause be activated to allow for electronic meetings as they affect Article VI: Elections, Article X: Meetings, and Article XIV: Amendments for business to be conducted in January of 2021.

NOTE: This submission will be provided electronically to each Elected Officer, who must respond within 24 hours.

Officer Audit Review & Follow Up

Motion: Enter into committee of the whole.

Moved: Cola

Second: Narzisi

Motion: Carries

Constitutional Convention (If Necessary)

PRESIDENT: Upon a full review of the governing documents, and following consultation with several officers and members of the organization, I have deemed a constitutional convention of the organization necessary. As such I am proposing the date of January 11, 2021 at 6:30 PM EST.

Motion: To hold a constitutional convention for the Governing Documents of the Portage County Young Democrats on Monday, January 11, 2021 at 6:30 PM EST.

Moved: Narzisi

Second: Cola

Motion: Carries

PRESIDENT: All proposed changes to the constitution and bylaws should be proposed in writing to the President no later than December 26, 2020. Proposed Changes will be posted on our website under the meeting notice to allow for members to review them.

Endorsement Process Review

TREASURER: I would like to send a followup packet/package to the endorsed to ask the following: What worked for you and what didn't? What was helpful? What could we have done better?

SERGEANT AT ARMS: "As an organization we are consistently trying to improve our endorsements process; as such we are seeking your input to guide considerations as our process evolves."

TREASURER: I still stand by the endorsement process being necessary - in that you must participate to receive action on behalf of the organization. I would like to establish a timeline on this as to when we will get it out so we have time to get the feedback and necessary changes implemented before the May Primary Election and the endorsement process surrounding that election.

PRESIDENT: I would like to consider amending the Standing Rules this evening to include proposed changes to add an Endorsement Length and Revocation Section.

Motion: To add to the Standing Rules under Article 6, Section 05, the following text.

Moved: Cola

Second: Narzisi

Motion: Carries

ADD NEW SECTION: Endorsement Length and Revocation.

1. Endorsements of the Portage County Young Democrats will be considered active through the certification of general election results by the Board of Elections, and/or Secretary of State.

A. Should a candidate for office be unsuccessful in their primary election, or withdraw from said election, their endorsement will be considered null and void upon certification of the Board of Elections, and/or Secretary of State.

2. If the Campaign Committee has not yet formed to consider endorsement in an election cycle, the Executive Committee may vote to allow specific actions

supporting previously elected and endorsed candidates seeking re-election to the same office.

3. The Executive Committee of the Portage County Young Democrats may vote to revoke the endorsement of a candidate, issue or referendum at any time.

- A. Violations of local, state and/or federal law, of the governing documents of this organization or affiliated organizations, or actions that directly contradict the mission and/or vision of the Portage County Young Democrats may be considered grounds for endorsement revocation.
- B. A 2/3 majority vote of the Executive Committee is required to revoke the endorsement of a candidate, issue or referendum.
- C. In the event of a revocation of endorsement for a candidate in an election, a joint session of the Executive Committee and Campaigns Committee may be called within seven (7) days to consider the endorsement of another candidate.
 - a. Such endorsement would require a 2/3 majority vote of voting committee members present.
 - b. Only voting members of the Executive Committee and Campaigns Committee will be permitted to speak.
 - c. In the case of a Democratic primary, other Democrats appearing on the ballot may be considered.
 - d. In the case of a nonpartisan election, all other candidates for the same office may be considered.

Line of Succession (gender)

Motion: To approve the addition of the following text to the Standing Rules to formally establish the line of succession of the Portage County Young Democrats, per the established DNC Gender Parity guidance.

Moved: Cola

Second: Narzisi

Motion: Carried

LINE OF SUCCESSION

I. In the event of the absence and/or incapacity of the Presiding Officer of this Organization (President), or upon their demise, the following line of succession shall

govern the organization:

1. Treasurer
2. Vice President
3. Secretary
4. Sergeant At Arms

Pursuant to Article III of the Charter and Bylaws of the Democratic Party of the United States, this organization will endeavor to ensure that the President and next Highest Ranking officer of the Portage County Young Democrats will not share the same gender identity.

Communications Plan

TREASURER: The 2021 Communications Plan is currently in process. A communication to membership and stakeholders will go out later this week.

2021 Draft Budget / Fundraising Plan (For Consideration)

SEE SPREADSHEET

2021 Draft Membership Plan (For Consideration)

Vice President not present

Portage Dems Partnership Conversation

President: Two areas that I want to focus on are the development of programming with the Central Committee (recruitment, young people, providing resources for our wards, etc.) and in taking an active approach to training our candidates (opening a bank account, contacting voters, votebuilder, etc.)

Treasurer: As an organization as a whole these are great goals; but do we have the bandwidth for this? What do we plan to accomplish? What is the end goal?

President: Are the young democrats a partner organization or an afterthought? Are we here to work together to support the party as a whole, or called upon when we're needed to fill a gap? What can we do to address this and move forward together?

Bi-Weekly Officer Calls

2021 Biennial Convention (Cincinnati)

PRESIDENT: The proposed dates for the 2021 Biennial Convention of the Portage County Young Democrats are August 11 - August 14. I will serve on the Planning Committee as a representative from the Ohio Young Democrats.

Ohio Young Dems Convention (December 19)

PRESIDENT: The Ohio Young Democrats will host their winter meeting this weekend (Saturday) via zoom. You are all encouraged to attend. Part of that meeting will include a phone bank supporting the Georgia Special Election next year.

Annual Report to Members / Stakeholders

PRESIDENT: We will be sending out an email tomorrow morning to our members and stakeholders regarding the accomplishments of the organization for the past year. The Treasurer has outlined the following list for your consideration:

- January** - Officer elections (President & SAA; Secretary vacant)
 - Elected Officer Team Building (Great Escape; Escape Room)
 - Launched Primary Candidates Information Center
- February** - Announced Primary Candidate Endorsements (x10; 2 YD)
 - Updated EC page to be an Vote Resource Center
 - Social Media Showcase For Endorsees
- March** -
- April** - YDA Conversation with Tim Ryan (For President) (*Digital*)
 - Election Day "Activities" (Polling locations; yard signs, etc)
- May** - OYD 2020 Convention (*Digital*)
- June** - Portage Co. Fair Petition to Ban Confed. Flag
 - ODP Exec. Cmte Mtg (*Digital*)
- July** - OYD Battleground Mixer (*Digital*)
 - Annual Fundraising Push (Letter&Email)
- August** - Absentee Ballot & Registration Drive with Tim Ryan & Local Electeds
 - YDA Summer Conference (Digital)
- September** - Culture of Corruption Speaking Program (*Digital*)
 - Joe Biden in Kent Train Rally
- October** - Day of Action w. Tim Ryan & Leighann Fink (*Socially Distant*)
 - Statement / compliant & legal action re: Sheriff's Race
 - Virtual Phonebank with Sherrod Brown, Tim Ryan, Randi Clites & K.Clyde
 - YDA CORD Weekend of Action - Phone & Textbanking Regional Candidates
 - Launched/sent first ever PCYD Mail Piece / IE Expend (3500 pcs; rem. dropped)

November - GOTV Election Day "Activities" (Polling locations; yard signs, etc)

December - Postcards to GA Special RunOff

YDA Winter Conference (*Digital*)

Other Highlights - Sponsored/highlighted many digital events for endorsed candidates

- Received first ever sponsor / grant funding (related to mailer / IE)

- Attempted to plan/organize first ever "Annual" (In Person) FR; However, was tabled due to Covid - Still able to meet/exceed (changed) metrics for year

- Clevenger-Morris serves as YDA Great Lakes Region President & OYD SAA and Deputy Communications // Narzisi serves as Deputy Treasurer of YDA

Motion: Exit committee of the whole.

Moved: Cola

Second: Narzisi

Motion: Carries

VII. Old Business

VIII. New Business

A. Approval of Dues Structure

PRESIDENT: The existing dues structure as outlined in the bylaws was recommended to continue by the President and Treasurer for the 2021 Membership Cycle.

B. Election Meeting Date

Motion: Set the date of the 2021 Officer Elections meeting on Tuesday, January 12 at 6:30 PM.

Moved: Cola

Second: Narzisi

Motion: Carries

C. Annual Organizing Meeting Date

Motion: Set the date of the 2021 Annual Organizing Meeting to Friday, January 22 at 6:30 PM.

Moved: Narzisi

Second: Cola

Motion: Carries

IX. Announcements

TREASURER: The Ohio Democratic Party Chair is stepping down. To learn more about the candidates for Chair please attend the OYD Meeting this weekend. OYD will also be appointing a new Vice President of Campaigns.

X. Adjournment: 8:28 PM EST

Moved: Cola

Second: Narzisi

Motion: Carries